

Metro PTO Meeting
February 8, 2022

Welcome and Introductions

- Meeting called to order at 6:33
- Angel W. reviewed meeting norms.

Approval of [PTO Minutes Jan. 2023](#)

- Motion to approve minutes made by Tricia M., seconded by Ami B.
- Motion passes.

Chairperson Reports

- First Friday Breakfast
 - First Friday Breakfast for staff provided by junior class last month (from Costco).
 - March 3—sophomores responsible for breakfast
 - April 7—freshmen responsible for breakfast
 - May 5—all classes responsible for breakfast
- Teacher Appreciation Activities (Juanita H.)
 - Teacher Appreciation co-chair Juanita House said that she and Amanda Doyle have put together plans for teacher appreciation week in May.
 - The overall theme is “old school,” and they’re planning to include a popcorn buffet, bomb-pop truck, lunch and breakfast. Juanita hopes to decorate the teacher’s lounge as well.
- Trivia Night (Linda S. and Cari W.)
 - The date is secured at Immaculate Heart of Mary, April 22, \$200 deposit has been made, 6-10pm.
 - Linda: We have a good start on the planning. Trivia questions are booked with the same company who did them last year. Square site is set up, silent auction items will be posted on Gala bid (you can bid on them even if you’re not at the event). Flyers are already created. Sign ups for trivia chairs are set up in sign up genius and ready to be sent out.
 - Kari W. is in charge of getting donations, and those are already rolling in. AB will be donating beer for the night.
 - We’re still trying to solicit more for the silent auction, particularly for large items like Cardinal tickets or a timeshare. They’ll be asking for leads on the PTO Facebook page.
 - Angel: Do you have notes from last year from the chairs? Yes, they do.
 - Linda: student tables—there will be 2 student tables, \$10 per student. There will also be a teacher table, and their costs will be covered by donation.
 - They definitely need someone for marketing and social media as well as some other chairs.
 - Linda: We’re also asking each class to create class baskets.
- Recognition Reception (Patty G.)
 - Patty: People thought it went too long last year, but we have over 200 students participate in sports last year and it’s up 20 percent last year.

- Dave C.: We could be more specific with the coaches about what we want them to do and that might shorten it. Dave said he'll talk to some coaches and get ideas of how to move things along more quickly.
- Patty: we need to find a date where there are no games for the spring sports. Dave C. said the schedules are set for the spring sports so we can probably set the date. He'll identify dates that would work for the event, probably in mid-April.
- Diversity Committee (Angel)
 - Angel: For Black History Month, the BSU will be doing an event for the school on the 21st, and the PTO diversity committee will be collaborating with them on that. The diversity committee is also sending out information emails about black history figures during black history month.
 - Angel is looking at the possibility of a Metro alum q&a session for March 1.
- By-laws (Angel)
 - Angel: Two changes were made to the proposed by-laws as a result of parent feedback:
 - Change 1: Currently the bylaws state that only the PTO board votes on motions, but the bylaws will be changed to state that anyone present at the meeting can vote.
 - Change 2: Beautification committee has been added as a committee.
 - We will vote in April on these proposed changes.
- PTO Board Nominations (Angel)
 - The chair, secretary, treasurer, and parliamentarian are all term-limited out this year, so there are a lot of positions to fill. Interested people should let Angel know. Nominations will be brought up at the March meeting, a slate will be presented in April, and the vote will be in May.

Treasurer's Report (Tricia for Tiffany A.)

- Please see report pasted at the bottom of these minutes.
- Lisa K: Since we still have so much money left in the fund for classroom grants, can we promote classroom grants to teachers? Dr. T: Yes, we can send out a reminder to teachers that this is available.
- Patty: Is there spirit wear available? Dr. T: There are containers of some spirit wear. She is in the process of creating an online store.

Student Council Report (Amelia A., Richard C., Zoe Z.)

- Amelia A.: The juniors have taken over managing the spring dance. The junior reps are the project managers.
 - The dance is March 3, 7-10
 - Guess flyers will be given out towards the end of this week.
 - Tickets will be sold between February 23 and the 2nd of March. Tickets will not be sold at the door. Tickets are \$10.
 - DJ will be set up. There will be decorations and a photo background. The theme is spring glow, Rapunzel.
 - Supplies will be ordered with student council budget.

- They'll have a sign up sheet for parents to volunteer to donate items (snacks and drinks) and to chaperone and set up. The students will be sending a sign up genius to Dr. T and Tricia and Patty.
- Ami: In the past the PTO has paid for the security guard and custodians.
- Zoe Z: StuCo is selling flowers for \$1 for Valentine's Day, like a candygram but a flower.

Principal's Report (Dr. T)

- February 21st-24th will include BSU events for Black History Month.
 - Tuesday 21st will be dress for success, open town hall with African Americans from different professions.
 - Wednesdays: decades day, each class dresses as a different decade, spoken word and fashion show
 - Thursdays: Maybe Divine 9 Greek day
 - Friday: Black out day, final assembly with a melodrama performance and Metro mix.
- Drama club will be presenting Snow White, performing for elementary students as a matinee, Thursday and Friday March 9-10, 6:30pm
- National Honor Society: Monday, March 13, 6pm will be the NHS induction; applications will be available this Friday to 10th and 11th grade.
- Dr. T is still trying to get a date solidified for a cultural festival, probably in April, but that's when the testing window opens so that's making it more difficult. End of course exams begins April 16th. Testing schedule will be coming out soon.
- Parent Teacher Conferences will be extended a little more into the evenings. PTO will probably need to provide food. Teachers will be pushing out their own sign ups, but we need to offer some walk in time as well.
- Seniors:
 - Dr. T is still trying to get a place for a special field trip for the seniors.
 - Senior luncheon will be at the Christy, May 19.
 - Juanita: when and how do we pay for the luncheon? Dr. T: I will ask the contact at the Christy.
 - Graduation practice needs to be Thursday evening or early Friday morning because of a scheduled IB test.
 - Theme for prom: masquerade.
- Send Dr. T any community service opportunities and she will put them in the newsletter.
- Mr. Borgmeyer, director of the election board, reached out and they registered eligible students to vote.

Class Updates

- Seniors
 - Senior parent representative Genyne R. was ill and not at meeting, but she passed along info about senior lock in on May 19. Photo booth, henna artist are booked. Other entertainers and food will still be arranged.
- Juniors (Patty)

- Patty: are juniors taking the ACT this year at school? Dr. T: April 4.
- Sophomores (Christina)
 - Christina & Ami: Are yard signs going to be provided for incoming freshmen? Dr. T: Yes. She will have a final list of Freshmen on Friday. PTO will deliver to homes.
- Freshman
 - Juanita (and Minyon): we haven't heard anything from our students or parents, but we're interested in hearing more from freshmen parents because we know many of them probably have questions and concerns. Dr. T volunteered to pass along an email exclusively to the 9th grade families.

New Business

- Athletic Booster Club (Dave C.)
 - Dave C.: For the 2nd time in 2 years, Coach T. has found himself in some difficulty because he has raised money for the school's athletics without permission from the district. We have a mechanism as a PTO to raise funds to support Metro's growing athletic program, but there needs to be transparency. There are a lot of holes in our sport's budgets (example of track meets costs).
 - Dave raises the question: Would it behoove us to have a booster club alongside the PTO that would meet separately? A mechanism so that when we raise money we can put it in the PTO account with the SLPS foundation? Or would it need to be a separate organization all together?
 - Linda: I think it needs to be a separate organization. Patty: When this came up earlier this year, there was concern that it would take away from PTO fundraising.
 - Dave agreed to come up with a proposal of how to proceed with a booster club.
- Betty Wheeler Legacy weekend (Dr. T.): March 16, 6pm at Betty Wheeler CJA, 3/18 event at SLU
- Teacher grants (Lisa K.)
 - There are multiple Metro teachers who have taken on significant extra responsibilities outside of their normal teaching duties to teach Mr. Yentumi's math classes while he's been gone. It's important to support these teachers and show them we notice what they're doing and appreciate it. There is \$8000 in our PTO budget for classroom grants, and we should use a portion of this to give these teachers an honorarium (in the form of a gift card).
 - Lisa K. made a motion, seconded by Tricia, to allocate \$1000 for honorariums for these teachers (divided according to the amount of extra work they are doing). Motion passed.

Upcoming Dates/Announcements

- NO SCHOOL February 17
- NO SCHOOL February 20
- Spring Fling—March 3
- PTO Meeting March 8
- Parent/Teacher Conferences after school March 13-16
- NO SCHOOL March 17
- SPRING BREAK March 20-24
- PTO Meeting April 12

- Senior Prom April 15
- Trivia Night April 22
- PTO Meeting May 10
- Senior Graduation May 21
- LAST DAY OF SCHOOL May 25

Meeting adjourned at 8:30

Addendum: Treasurer's Report

| METRO PTO TREASURER'S REPORT | | | | | | | | | | | | | |
|--|---------------------|---------------------|---------------------|---------------------|--------------------|--------------------|--------------------|---------------------|---------------------|-------------|-------------|-------------|-------------|
| January 2023 | | | | | | | | | | | | | |
| | 2022-23 BUDGET | YTD ACTUAL | YTD REMAINING | AUG | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY |
| INCOME | | | | | | | | | | | | | |
| Carryover | \$ 12,115.65 | \$ - | \$ 12,115.65 | \$ 12,115.65 | \$ 4,247.64 | \$ 4,015.47 | \$ 3,802.99 | \$ 4,992.39 | \$ 28,799.55 | \$ - | \$ - | \$ - | \$ - |
| Trivia Night | \$ 15,000.00 | \$ 1.64 | \$ 14,998.36 | | | | | | 1.64 | | | | |
| Annual Fund Drive | \$ 20,000.00 | \$ 26,218.91 | \$ (6,218.91) | | | | \$ 1,594.47 | \$ 24,624.44 | | | | | |
| Spirit Wear Store | \$ 2,000.00 | \$ 211.00 | \$ 1,789.00 | | | | | \$ 211.00 | | | | | |
| TOTAL INCOME | \$ 49,115.65 | \$ 26,431.55 | \$ 22,684.10 | \$ 12,115.65 | \$ 4,247.64 | \$ 4,015.47 | \$ 5,397.46 | \$ 29,827.83 | \$ 28,801.19 | \$ - | \$ - | \$ - | \$ - |
| EXPENSES | | | | | | | | | | | | | |
| SPONSORED EVENTS | | | | | | | | | | | | | |
| Freshman Welcome | \$ 500.00 | \$ 451.70 | \$ 48.30 | \$ 451.70 | | | | | | | | | |
| Cookie Break - Open House | \$ 250.00 | \$ 52.33 | \$ 197.67 | \$ 52.33 | | | | | | | | | |
| Book Fair | \$ 150.00 | \$ - | \$ 150.00 | | | | | | | | | | |
| Homecoming | \$ 1,000.00 | \$ - | \$ 1,000.00 | | | | | | | | | | |
| Trivia Night | \$ 2,500.00 | \$ - | \$ 2,500.00 | | | | | | | | | | |
| Spring Fling | \$ 1,000.00 | \$ - | \$ 1,000.00 | | | | | | | | | | |
| Senior Class Expenses | \$ 8,500.00 | \$ 600.00 | \$ 7,900.00 | | | | | \$ 600.00 | | | | | |
| Junior Class Event | \$ 650.00 | \$ - | \$ 650.00 | | | | | | | | | | |
| Field Day | \$ 250.00 | \$ - | \$ 250.00 | | | | | | | | | | |
| Spirit Wear | \$ 2,000.00 | \$ - | \$ 2,000.00 | | | | | | | | | | |
| TEACHER & STAFF APPRECIATION | | | | | | | | | | | | | |
| First Friday Breakfast | \$ 2,000.00 | \$ 801.87 | \$ 1,198.13 | \$ - | \$ 227.17 | \$ 207.48 | \$ 208.83 | \$ 158.39 | | | | | |
| Teacher Meals | \$ 2,000.00 | \$ - | \$ 2,000.00 | | | | | | | | | | |
| Teacher Appreciation | \$ 2,000.00 | \$ 773.89 | \$ 1,226.11 | \$ 509.00 | | | | \$ 264.89 | | | | | |
| Gifts (Retirement, Bereavement, etc.) | \$ 500.00 | \$ - | \$ 500.00 | | | | | | | | | | |
| Recognition Reception | \$ 200.00 | \$ - | \$ 200.00 | | | | | | | | | | |
| MSSHA Awards - Coach Gifts | \$ 3,000.00 | \$ - | \$ 3,000.00 | | | | | | | | | | |
| CLASSROOM & SCHOOL SUPPORT | | | | | | | | | | | | | |
| Teaching Materials - Metro Grant | \$ 8,000.00 | \$ - | \$ 8,000.00 | | | | | | | | | | |
| Metro Reads | \$ 500.00 | \$ - | \$ 500.00 | | | | | | | | | | |
| Health and Wellness | \$ 2,500.00 | \$ - | \$ 2,500.00 | | | | | | | | | | |
| Naviance Software (payment 2 of 3) | \$ 6,850.00 | \$ 6,849.98 | \$ 0.02 | \$ 6,849.98 | | | | | | | | | |
| PTO EXPENSES | | | | | | | | | | | | | |
| General Expenses/Supplies | \$ 100.00 | \$ 61.75 | \$ 38.25 | \$ 5.00 | \$ 5.00 | \$ 5.00 | \$ 5.00 | \$ 5.00 | \$ 36.75 | | | | |
| Membership Toolkit (Online Directory) | \$ 450.00 | \$ - | \$ 450.00 | | | | | | | | | | |
| Postage | \$ 50.00 | \$ - | \$ 50.00 | | | | | | | | | | |
| Fund Drive Marketing | \$ 100.00 | \$ - | \$ 100.00 | | | | | | | | | | |
| Beautification | \$ 500.00 | \$ 191.24 | \$ 308.76 | | | | \$ 191.24 | | | | | | |
| TOTAL EXPENSES | \$ 45,550.00 | \$ 9,782.76 | \$ 35,767.24 | \$ 7,868.01 | \$ 232.17 | \$ 212.48 | \$ 405.07 | \$ 1,028.28 | \$ 36.75 | \$ - | \$ - | \$ - | \$ - |
| NET INCOME (LOSS) | | \$ 16,648.79 | | \$ 4,247.64 | \$ 4,015.47 | \$ 3,802.99 | \$ 4,992.39 | \$ 28,799.55 | \$ 28,764.44 | \$ - | \$ - | \$ - | \$ - |
| BALANCE SUMMARY | | | | | | | | | | | | | |
| 2/1/23 | | | | | | | | | | | | | |
| Commerce Bank | | | | | | | | | | | | | |
| Checking Account Balance | \$ 17,409.52 | | | | | | | | | | | | |
| Pending Checks | \$ (200.00) | | | | | | | | | | | | |
| SLPS Foundation | | | | | | | | | | | | | |
| 880 Metro Balance | \$ 46,033.61 | | | | | | | | | | | | |
| Pending Deposits | | | | | | | | | | | | | |
| TOTAL BALANCE | \$ 63,243.13 | | | | | | | | | | | | |
| Notes: | | | | | | | | | | | | | |
| \$200 deposit pending for Trivia Night venue | | | | | | | | | | | | | |
| \$31.75 (additional) out of General Expenses to order checks | | | | | | | | | | | | | |